



The British & Irish Society for Oral Medicine
Clinical Care | Research | Education

BISOM Winter Meeting Prize Regulations

Prizes offered:

BISOM Oral Presentation Prize - Original Research

- An original Investigation that may be basic science, translational research, or educational research relevant to Oral Medicine
- 10-minute oral presentation followed by 5 minutes of discussion

BISOM Oral Presentation Prize – Audit/Quality Improvement Project

- A clinical audit or quality improvement project
- 10-minute oral presentation followed by 5 minutes of discussion

BISOM Oral Presentation Prize - Case Report

- A clinical case discussion
- 10-minute oral presentation followed by 5 minutes of discussion

BISOM Poster Prize - Original Research

- An original Investigation that may be basic science, translational research, or educational research relevant to Oral Medicine
- Poster submitted electronically

BISOM Poster Prize – Audit/Quality Improvement Project

- A clinical audit or quality improvement project
- Poster submitted electronically

BISOM Poster Prize- Case Report

- A clinical case discussion
- Poster submitted electronically

BISOM Undergraduate Prize

- Oral and Poster Prize- Case Report-Original Research -Audit/ Quality improvement

Eligibility

To be eligible for a prize:

- Fellows are not eligible for a prize.

Entry to the Prizes is automatic once the Presentation Committee has accepted the abstract unless the author explicitly states that they do not wish to be considered for a

prize.

Selection of Abstracts

Abstracts must be submitted using the standardised abstract form for each Winter Meeting.

An abstract can include multiple authors. It is only the presenter who will be considered for, and may win, a prize.

All abstracts submitted for the Meeting will be considered anonymously by the presentation committee.

Presentation Committee

A Presentation Committee will be formed for each Winter Meeting by the presentation chair. The Presentation Committee and membership will be drawn from the membership of the Society. It will comprise of a minimum of 7 (including the chair) representatives who plan to attend the relevant meeting. Where possible the membership should be spread geographically with no more than one representative per unit.

- A Fellow from the Unit organising the Meeting.
- Two Fellows from other Units (one of whom will act as the chair).
- 2 Fellows-in-Training.
- 2 Members

Wherever possible, it will include at least one Council member and an academic.

The Presentation Committee will operate to a time-frame determined by the Meeting organiser.

Each submitted anonymised abstract will be assessed and scored independently by each Presentation Committee member using a standardised rating form.

The abstracts will be ranked according to the scores achieved:

- Oral presentations will be offered to the highest scoring abstracts that match the available number of presentation slots available.
- Poster presentations will be offered to other abstracts that have been accepted, but that have not scored highly enough to be offered an oral presentation. In addition, poster presentations will be offered to those who have requested poster presentations and scored highly enough to be accepted.

Authors of abstracts that have been rejected will receive feedback if requested. Delivery of an Oral or Poster presentation will be recorded by a certificate given to the author(s) after the meeting.

Any potential conflicts of interest should be raised with the Chair of the Committee or the President of the Society in a timely fashion.

Assessment of Prizes

The Oral Presentations will be independently assessed by three members of the Presentation Committee using a standardised assessment form.

The Posters will be independently assessed by at least three members of the Presentation Committee using a standardised assessment form.

The Committee members undertaking the assessment should meet in a timely fashion to reach their final decision.

A Prize may be divided between two entrants and awarded jointly (with any monetary value divided equally).

A Prize may be withheld if it is determined by the assessors that this is appropriate. However, the presentation committee will predetermine the level of standard required for the abstracts to be accepted to minimise this.

The final decision should be promptly communicated to the President of the Society or his/her nominated deputy. Any potential conflicts of interest should be raised with the Chair of the Committee or the President of the Society in a timely fashion.

Announcement and Award of Prizes

The announcement of the Prizes should normally be made before the end of the Winter Meeting.

Each Prize will be marked by:

- A certificate
- Announcement on the BISOM website
- A sum of money

Other Issues Arising

Any other issues (such as potential conflicts of interest or complaints) arising in relation to these Prizes should be raised at the earliest opportunity with the President of the Society and will be considered by Council, whose decision is final.

Council reserves the right to amend the regulations at any point including the withdrawal of a Prize.